



MADONNA CATHOLIC SCHOOL HOT LUNCH PROGRAM

September, 2016

Welcome back to another fantastic year at Madonna Catholic School! Last year our Hot Lunch Program was a huge success and we are pleased to be bringing it back for the 2016-17 school term. The program will run the same as last year, in two blocks. Block 1 will run on the Fridays that we have school from October 14th – February 3rd.

MENU OPTIONS

As always, we strive to offer a balance between nutritious meals and kid friendly items. Many of our most popular menu items are still available during this block.

Menu items include:

Subway, Burgers, Spaghetti, Booster Juice, Little Caesar's, Chicken Fingers, Extreme Pita, Pasta Pantry, Panago Pizza, Hotdogs and other favourites!

ORDERING ON LINE IS EASY

All orders will only be processed via our online ordering system. **This website is accessible from any computer with internet access as of TODAY.**

Here's how to get started...

- Go to <http://madonnashp.hotlunches.net>
- Click on "Click Here to Register"
- Enter Access Code **MCSHL**
- Complete the rest of the registration form. (Including your email address will ensure you receive reminder emails about hot lunch order deadlines, and your child's hot lunch order for the upcoming week)
- Click the "**Register Now**" button at the bottom
- Follow the instructions to add each child in your family who attends Madonna Catholic School
- Once your child(ren) are registered, click on "**Orders**"
- Proceed to order hot lunch for your child(ren)
- Make sure you print out your **Payment Remittance Form**, attach your cheque or cash and submit it to school by the deadline.

Once the order has been finalized no changes can be made but you are able to log onto the website to look at your order at any time.

Please note that we require separate **payment for each student** (not one per family please), in the form of **cash or cheque/money order made out to “Madonna Catholic School Education Society”**.

Up to 3 post-dated cheques per student order will be accepted dated September 30, October 30, and November 30. **Thank you in advance for your understanding that we are unable to make exceptions on any of these procedures.**

DEADLINE

The deadline to receive orders is Friday, September 23, 2016. Please ensure that your **PRINTED ORDER FORM and PAYMENT** are at the school by this date as we are unable to accept any late orders. Any orders placed without payment **CANNOT** be processed and your child **WILL NOT** receive hot lunch for the duration of Block 1.

All food items are ordered and paid for in advance, so we cannot change or add to your order once placed.

We will not have any extra meals to sell on hot lunch day.

VOLUNTEERS – We need you!! Last year the hot lunch program was extremely successful due to the efforts of our tireless volunteers! As one of the main fundraisers for our school, it requires many volunteers to run smoothly. If you can give a little of your time to hand out lunches (half an hour) or help in the kitchen (2 – 3 hours) the morning of hot lunch it would be greatly appreciated. **All helpers are welcome to have lunch on us after the students have been served!**

If you would like to help out this year, please e-mail Tracy Scoggins at **tcscoggins@telus.net** including your grade preference and availability as soon as possible. You will be contacted by Tracy directly to confirm dates and times.

If you would like to join the Hot Lunch Committee or if you have any questions please contact Brandy Leckelt at 780-952-4778.

Thank you!

MADONNA HOT LUNCH COMMITTEE

Brandy Leckelt, Marjorie Ogundiya, Gigi Mills, Tracy Scoggins, & Courtney Davison