

# Project Plan Summary



## Madonna Catholic School

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**Principal:** Karen Antoniuk

Project name:	Apple Schools
Person responsible:	Phelan, Kristie
Purpose and timelines:	Request was sent to Apple School for support as Madonna Catholic School for healthy living promotion.
Revenue to collect:	APPLE Schools funding for 2020-2021 is \$980.00 deadline for reporting is June 20/21
Items/Services to be purchased:	Equipment for all students at Madonna Catholic School. Sports Factor color-coded outdoor recess equipment - 2-Toboggans for each class to use at recess Miscellaneous sports/ loose parts equipment as needed
Surplus/Deficit Handling Plan:	\$1000 dollar of funds will all be used.
Project name:	Bend The Rules
Person responsible:	Gauthier, Kim
Purpose and timelines:	Information shared with parents on the weekly SMORE and information sent to teachers to share with students. See SMORE dated October 17, 2021 for detailed information on Bend the Rules for Friday October 22, 2021.
Revenue to collect:	Revenue from parent donations through PowerSchool form for Bending the Rules.
Items/Services to be purchased:	Not items or services to purchase for this event.
Surplus/Deficit Handling Plan:	All revenue from Oct 22/21 Bend the Rules will be donated to various Catholic organizations. Oct. 22nd --> Lurana Shelter (Sign of Hope) \$319.00 donated November 1, 2021
Project name:	Field Trip 1F
Person responsible:	Forslund, Kathy
Purpose and timelines:	Grade level partners will explain the purpose of each field trip/project to their respective classes. It will be communicated to the parent through email and google classroom as well as a paper copy sent home in kanga pouches. It will explain how it relates to the curriculum and what students are currently learning in Grade One.
Revenue to collect:	Fees paid by parents on powerschool.
Items/Services to be purchased:	Field trip fees Oct 12, Nov. 29 --> Mindful movement \$7.14 Nov. 5 --> teachers pet \$9.46 Will be paid by parents in full.
Surplus/Deficit Handling Plan:	Parents will pay before field trip. If there is a surplus it will be a credit on powerschool.
Project name:	Field Trip 1N

Person responsible: Noel, Kathy

**Purpose and timelines:** An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in Grade 1N. The purpose of this project is to collect fees for students to participate in Grade 1 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are: 2 sessions of Mindful Movement and Tpet in school science workshop.

**Revenue to collect:** A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events. The fee collected for the Sept to Dec field trips in the amount of \$6.82 (Mindful Movement) and \$13.25 (Tpet Science building workshop) will be spent on a cost recovery basis and has been estimated based on the expected costs.

**Items/Services to be purchased:** Cost Recovery: Student fees will cover costs of booked in school activities. Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, or equipment replacement. Sept to Dec: Mindful Movement 2 sessions: Truth and Courage (\$6.82) Tpet Science Building Workshop (\$13.25)

**Surplus/Deficit Handling Plan:** After the activity is completed any funds remaining in the amount of \$2.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$2.00 or less per student will be transferred to our Foster Child Sponsorship program to supplement our annual support payment. (other examples: lunch program, students in need, social justice projects) If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your child's account to cover the project's deficit.

**Project name:** Field Trip 2/3H

**Person responsible:** Hunt, Kelsey

**Purpose and timelines:** The purpose of this project is to collect fees for students to participate in Grade 2/3 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this Nov - Dec fee are: Ukrainian Cultural heritage Village Rizdvo and Wooden Nativity Scenes.

**Revenue to collect:** The fee collected for the Sept to Dec field trips in the amount of \$48.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.

**Items/Services to be purchased:** Fees for this project could be used to pay for educational presentations, transportation fees, and materials. Nov/Dec \$48.00: Nov. 24 - Ukrainian Cultural Heritage Village - Rizdvo Est. Entry 12.00, Bus \$13.10, Supervisor/Water \$0.90 = \$26.00 Dec. 6 - Wooden Nativity Scenes Est. \$22.00

**Surplus/Deficit Handling Plan:** After the activity is completed any funds remaining for the student will be reimbursed to the student via a credit to the student account in PowerSchool. If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

**Project name:** Field Trip 2S

**Person responsible:** Salsbury, Katelyn

**Purpose and timelines:** The purpose of this project is to collect fees for students to participate in Grade 2 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Two sessions of Mindful Movement (Oct 13 & Nov 29).

Revenue to collect:	The fee collected for the Sept to Dec field trips in the amount of \$7.15 will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for educational presentations. Oct 13 and Nov 29 -Two Mindful Movement 2 Sessions Est \$7.15
Surplus/Deficit Handling Plan:	After the activity is completed any funds remaining in the amount of \$2.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$2.00 or less per student will be transferred to our Foster Child Sponsorship program to supplement our annual support payment.

Project name:	Field Trip 3G
Person responsible:	Gauthier, Kim
Purpose and timelines:	The purpose of this project is to collect fees for students to participate in a grade 3 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activity included in this fee are: The Ukrainian Cultural Center to participate in Ukrainian Pioneer Christmas.
Revenue to collect:	The fee collected to the September to December field trips in the amount of \$24.00.00 will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentation, or equipment replacement. Ukrainian Cultural Center - estimated bus \$12.00, entry fee \$12.00, extra \$1.00 = \$25.00 approx
Surplus/Deficit Handling Plan:	After the activity is completed, any funds remaining in the amount of \$2.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$2.00 or less per student will be transferred to our Foster Child Sponsorship program to supplement our annual support payment. (other example may include: lunch program, students in need, social justice projects) If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your student's account to cover the deficit.

Project name:	Field Trip 4P
Person responsible:	Phelan, Kristie
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4P. The purpose of this project is to collect fees for students to participate in Grade 4 field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Grade 4 Retreat to Camp Van Es, Fort Saskatchewan Heritage Precinct
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events. The fee collected for the Sept to Dec field trips in the amount of \$12.60(Fort Sask Heritage Precinct) and \$14.00 (Camp Van Es) will be spent on a cost recovery basis and has been estimated based on the expected costs.
Items/Services to be purchased:	Cost Recovery: Student fees will cover costs if booked field trips. Fees for this project could be used to pay for admission fees, transportation costs, enhanced supplies, educational presentations, or equipment replacement. Sept to Dec: Camp Van Es - Est \$14.00 (\$10.50 entry fee \$3.50 bussing) Fort Sask Heritage

Precinct Oct 14th - Est \$12.60 (\$3.10 Bussing and \$9.50 entry fee) Jan - June 2022: Telus World Of Science - Est \$25.00 (\$22.50 entry and \$2.50 bussing)

After the activity is completed any funds remaining in the amount of \$2.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$2.00 or less per student will be transferred to our Foster Child Sponsorship program to supplement our annual support payment. (other examples: lunch program, students in need, social justice projects) If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

**Surplus/Deficit Handling Plan:**

**Project name:** Kindergarten Field Trips

**Person responsible:** Fortier, Megan

**Purpose and timelines:**

The purpose of this project is to collect fees for students to participate in Kindergarten field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are: Three session of Seven Sacred Teachings Mindful Movement and Fabulous Fall (Strathcona Wilderness Center).

**Revenue to collect:**

The fee collected for the Sept to Dec field trips in the amount of \$21.76 (MW) and \$20.57 (TTH) will be spent on a cost recovery basis and has been estimated based on the expected costs.

**Items/Services to be purchased:**

Fees for this project could be used to pay for presenter fees \$13.23 presenter fee for 3 Seven Sacred Teachings sessions (MW) \$8.53 presenter fee for the Fabulous Fall program (MW) \$12.51 presenter fee for 3 Seven Sacred Teachings sessions (TTH) \$8.06 presenter fee for the Fabulous Fall program (TTH)

**Surplus/Deficit Handling Plan:**

After the activity is completed any funds remaining in the amount of \$2.00 or more per student will be reimbursed to the student via a credit to the student account in PowerSchool. Any surplus amount of \$2.00 or less per student will be transferred to our Foster Child Sponsorship program to supplement our annual support payment. (other examples: lunch program, students in need, social justice projects) If fees collected are not sufficient to cover the activity costs a "Field Trip Shortfall" fee may be added to your students account to cover the project's deficit.

**Project name:** Message Pouch

**Person responsible:** Roberts, Lori

**Purpose and timelines:**

A message pouch is used by students as a means to carry papers back and forth between home and school. This pouch is re-used by students yearly after initial purchase in Kindergarten.

**Revenue to collect:**

The fee collected for this project in the amount of \$12.00 will be spent on a cost recovery basis and has been estimated based on expected costs.

**Items/Services to be purchased:**

Fees for this project will be used to pay for purchase of message pouches.

**Surplus/Deficit Handling Plan:**

As this is a cost recovery fee, any unforeseen surplus/deficit will be transferred to the General School Account.

**Project name:** Recorder

**Person responsible:** Podoborozny, Kendra

**Purpose and timelines:**

A recorder is needed by students in grade 3 and 4 for music. A letter is sent home to parents of children needing to purchase a recorder advising parents of the cost.

Revenue to collect: A cost recovery fee of \$9.65 to cover the cost of the recorder purchase will be charged to the parent on the students ACORN account and is pending for March 1, 2022.

Items/Services to be purchased: The recorders will be purchased with the funds on a cost recovery basis.

Surplus/Deficit Handling Plan: Surplus/deficit - If surplus of fees as a result, refunds will be credited to students account to reflect actual cost. If deficit, students will be charged the additional cost if school is unable to cover small balance.

Project name: Staff Social Committee

Person responsible: Pineau, Tracy

Purpose and timelines: Email and staff meeting communication

Revenue to collect: A voluntary donation by staff Nov. 5th \$30.00

Items/Services to be purchased: Gifts for staff, for major milestones or in time of need.

Surplus/Deficit Handling Plan: balance to be carried forward for staff use for year party

Project name: Staff Sunshine for Student Families

Person responsible: Pineau, Tracy

Purpose and timelines: through email and staff meetings

Revenue to collect: Voluntary contribution from staff \$20 by Nov. 5th.

Items/Services to be purchased: For families in need items will vary: gifts cards, mass cards, food hampers, care pkgs etc.

Surplus/Deficit Handling Plan: balance to be carried forward for staff use for year party

Project name: Swimming Lessons Grd 1 to 4

Person responsible: Phelan, Krisite

Purpose and timelines: A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.

Revenue to collect: Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.

Items/Services to be purchased: Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation. Red Cross Swim Lessons \$46.00 each and bus \$10.88 for 8 lessons = 56.88\$ In addition to this cost, the school council is paying 1534.80. for bussing. The purpose of this is to keep the cost of swimming lessons affordable.

Surplus/Deficit Handling Plan: Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.