

Project Plan Summary



Madonna Catholic School

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Sherwood Park, AB
T8A 3N3

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Principal: Karen Antoniuk

Project name:	1S Recycle Fund
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	Information is provided in classroom newsletters
Revenue to collect:	Juice boxes, water bottles, milk carton are to be returned to bottle depot for refund.
Items/Services to be purchased:	Classroom consumable supplies (stickers, materials for classroom celebrations, rewards/birthday supplies)
Surplus/Deficit Handling Plan:	Extra funds will be spent on a year end activity

Project name:	Alien In Line Skating
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter will be sent home to parents explaining the Alien In Line Skating Program and the fee required.
Revenue to collect:	PSC has been asked to support this project financially and any shortfall will be collected from students.
Items/Services to be purchased:	The costs of the facilitator and equipment for this week long learn to inline skate program.
Surplus/Deficit Handling Plan:	Remaining funds will be used towards another school wide activity for students.

Project name:	Brighter Beginnings Field Trip
Person responsible:	Fortier, Megan
Purpose and timelines:	A letter is sent home explaining field trip and costs, it is posted on the MCS website as well.
Revenue to collect:	Cost recovery paid by parents prior to attending the field trip
Items/Services to be purchased:	Admission cost recovery
Surplus/Deficit Handling Plan:	Cost recovery so no anticipated surplus/deficit

Project name:	Field Trip 1S
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 1S.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased:	Admission/Transportation fees as detailed: Dec. 5/18 OLPH Church Tour - bus per student \$4.50 actual is \$4.00 per student Dec. 20th/18 Polar Express Day \$2.00 per student Actual cost 1.58 each Feb. 26/19 Penguin Visit - \$12.00/student - actual cost \$12.00 each March 12/19 Teacher's Pet in-school field trip \$12.00 each May 1/19 Special Project Fee - \$5.20 each (Rosary/Mothers/Fathers Day)
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.
Project name:	Field Trip 2L
Person responsible:	LaRose, Stephanie
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm - Admission \$16.80 us \$6.05 = \$22.85 Dec. 20, 2018 - Boats and Buoyancy in school program \$14.50 each March 1, 2019 - Inuit Connection Presentation \$10.00 per student May 16, 2019 TWOS Program \$16.43 & bus \$7.75 = \$24.18 eachd June 2, 2019 Art Gallery of Alberta Program \$12.95 & bus \$7.20 = \$20.15 each
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.
Project name:	Field Trip 2T
Person responsible:	Thompson, Kimberly
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2T.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm Admission \$16.80 bus \$6.05 = \$22.85 per student Dec 20, 2018 - Boats and Buoyancy in school program \$14.50 each March 1, 2019 - Inuit Connection Presentation \$10.00 per student May 16, 2019 TWOS Program \$16.43 & bus \$7.75 = \$24.18 each June 6, 2019 - Art Gallery of Alberta program \$12.95 & bus \$7.20 = \$20.15
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects
Project name:	Field Trip 3L
Person responsible:	Lampka, Laura
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees Oct. 11/18 - Edmonton Corn Maze Bus \$7.00 & Admission \$7.00 = \$14.00 Actual us 7.19 Adm 7.00 = \$14.19 Actual Oct. 29/18 - Smeltzer House us 3.83 & Program \$7.50 = \$11.33 Nov.30/18 - DiscoverE project at school 8:45 to 10:00

am = \$5.60 (actual is \$5.68 will leave as is) Dec. 20/18 - Ukrainian Village program \$12.00 and bus \$5.85 = \$17.85 - Actual fee \$12.18 & bus \$9.97 = \$22.15 Mar. 21/19 - Sherwood Park Bowl bus \$2.00 & Bowling \$7.00 = \$9.00 Actual \$6.77 & bus 2.05 = \$8.82 April 15/19 - Gallery 501 bus \$2.00 & program \$10.00 = \$12.00 = actual \$12.20

Surplus/Deficit
Handling Plan:

Surplus will be used toward other classroom projects.

Project name: Field Trip 3S

Person responsible: Suddaby, Michelle

Purpose and
timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3S.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to
be purchased: Supplies needed for special projects/admission fees/transportation fees. Oct. 29, 2018 - Smeltzer House Bus \$3.83 & Admission \$7.50 = \$11.33 Nov. 30/18 DiscoverE presentation coming to school 10:30 to 11:45 am = \$5.60 (actual is \$5.68 will leave as is) Dec. 20/18 - Ukrainian Village Program \$12.00 and bus \$5.85 = \$17.85 (Actual Program 12.18 & bus 9.97 = \$22.15) Mar. 21/19 - Sherwood Park Bowl bus \$2.00 & bowling \$7.00 = \$9.00 Actual \$6.77 & 2.05 = \$8.82 April 16/19 - Gallery 501 bus \$2.00 & program \$10.00 = \$12.00 Actual \$12.00

Surplus/Deficit
Handling Plan:

Surplus will be used toward other classroom projects.

Project name: Field Trip 4LC

Person responsible: Lindbeck, Shauna

Purpose and
timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4H.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to
be purchased: Cost recovery for admission fees/transportation fees Sept 17th, 2018 - Van EsCamp & Conference Centre \$6.50 Program fee & \$5.00 Art fee - Bus paid by school. Actual 12.54 Dec. 18th, 2018 - Aboriginal People in Alberta Presentation in school - \$12.00 per student. Actual \$12.00/student Jan. 24th, 2019 - EWMC Program \$5.50 Bus \$3.00 = \$8.50 Actual \$11.35 each Feb. 26, 2019 - Bennett Centre Program \$17.00 and bus \$5.00 = \$22.00 each - actual \$20.40 ea Mar. 20, 2019 - Annie Play at St. T's Bus \$3.00 and Play is \$5.00 = \$8.00 actual \$7.00 each April 16, 2019 - TWOS Program \$15.55 & bus \$5.20 = \$20.75 May 2, 2019 - Bowling \$7.00 & bus \$1.65 = \$8.65 per student June 17, 2019 - Strathcona County Museum \$5.00 and 2.00 bus = \$7.00 each May 22, 2019 - Mayor's Walk - No Cost May 24, 2019 - Alice In Wonderland Junior Play - Play \$5.00 & bus \$1.83 = \$6.83 each June 17th, 2019 - Strathcona County Museum program \$5.00 and bus \$2.00 = \$7.00

Surplus/Deficit
Handling Plan:

Surplus will be used toward other classroom projects.

Project name: Field Trip 4P

Person responsible: Prenoslo, Angela

Purpose and
timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are

	currently learning in 4P.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery admission fees/transportation fees. Sept 17, 2018 - Van Es Camp 6.50 facility fee and 5.00 art activity = 11.50. Actual 12.76 (T-Shirt only \$4.20) Dec. 20, 2018 - Fort Heritage Precinct Ft. Sask Program \$12.00 and bus \$10.00 = \$22.00 each - Actual 11.74 & 10.04 = 21.78 Jan. 24th, 2019 - EWMC Program \$5.50 and Bus \$3.00 = \$8.50 Actual \$11.35 ea Feb 26th, 2019 - Bennett Centre Program \$17.00 us \$56.00 = \$22.00 Mar. 20, 2019 - Annie Play at St. T's Bus \$3.00 and Play is \$5.00 = \$8.00 - actual \$7.00 April 16, 2019 - TWOS Program \$15.55 & bus 5.20 = \$20.75 May 2, 2019 - Bowling fee \$7.00 & bus \$1.65 = \$8.65 each June 17, 2019 - Strathcona County Museum \$5.00 and bus \$2.00 = \$7.00 each May 22, 2019 - Mayor's Walk - No Charge May 24, 2019 - Alice In Wonderland Play - Play \$5.00 & bus \$1.83 = \$6.83 each June 17th, 2019 - Strathcona County Museum Program \$5.00 and bus \$2.00 = \$7.00
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.
Project name:	General
Person responsible:	Karen Antoniuk
Purpose and timelines:	To be used for non-specific items as they arise over the year as determined by the School Administrators.
Revenue to collect:	Fees to parent in the SMORE
Items/Services to be purchased:	Items as communicated with parents. Donations of \$390.05 for Bend The Rules day Oct 4th, 2018 to go to Valeda House Rooney and Punyi Productions Ltd. \$9.48 each - Kinder M/W, Grade 1-4 Students Christmas collection at OLPH Church during Christmas Concert for Valeda House - \$748.00 collected and donated on Dec 17/18 Bend the Rules Collection Dec. 19, 2018 - \$418.75 donated to Strathcona County Food Bank on behalf of students Feb 1/19 Winter Wonderland Grd 1-4 student \$5.00 each and Pre-K, BB, Kinder M/W/F \$2.00 each Feb 14, 2019 - Wear blue to support Hannah's Hope Foundation and Angelman's Syndrome Association and donate \$1.00 or \$2.00 all money to Association March 19, 2019 - Wide Open Theatre Prek AM, Kinder M and Grd 1 - 4, Performance \$5.00 each - actual \$4.23 each
Surplus/Deficit Handling Plan:	Any balance will be carried forward to the next school year.
Project name:	Kindergarten
Person responsible:	Noel, Kathy
Purpose and timelines:	Parents are informed by letter of field trips and their purpose as they are planned.
Revenue to collect:	A fee will be applied to students' account in ACORN based on estimated costs of planned field trip/events. This fee is based on 100% participation and will change based on actual attendance during field trip.
Items/Services to be purchased:	Cost recovery of entrance fees and transportation costs. T/TH Class - Oct. 11/18 Edmonton Corn Maze - Bus \$7.00 & Admission \$7.00 = \$14.00 Actual Bus 7.19 Adm 7.00= 14.19 Actual M/W Class - Oct 12/18 Edmonton Corn Maze - Bus \$6.00 & Admission \$7.00 = \$13.00 M/W Class - Sept 28/18 I Am Unique - \$12.00 workshop fee Actual \$12.00 each T'TH Class - Sept 27/18 I Am Unique - \$13.00 workshop fee Actual \$13.72 each Both Classes Number Farm in school program Tuesday Feb 19th, 2019 - \$13.00 each - Actual \$13.38 each
Surplus/Deficit	Deficit will be covered by school and surplus will be applied to future ECS

Handling Plan:	field trips or activities.
Project name:	Lenten Child Sponsorship Donations
Person responsible:	Lampka, Laura
Purpose and timelines:	A letter will be sent out to all staff and parents informing them of collecting donations to sponsor a child through Chalice. It will be noted on the website and in the SMORE as well
Revenue to collect:	Monetary donations
Items/Services to be purchased:	A child will be sponsored through Chalice for one year (\$444) Any remaining funds will also be donated to Chalice March 15/19 - Fidget Days
Surplus/Deficit Handling Plan:	All funds collected will be donated to Chalice
Project name:	Milk Program
Person responsible:	Roberts, Lori
Purpose and timelines:	Through note sent home, school website and weekly SMORE in Sept for Q1
Revenue to collect:	Cost of milk either white or chocolate is \$1.00 carton to be paid by parent. Empty cartons are to be returned for refund to bottle depot and those funds deposited to the Milk Program account.
Items/Services to be purchased:	The cost of the milk and other general purchases for the students as needed.
Surplus/Deficit Handling Plan:	A surplus is to be carried over and a deficit to be covered by the school budget.
Project name:	Pre-K Field Trip
Person responsible:	Jongerius, Maria
Purpose and timelines:	A letter is sent home to parents outlining the field trip and purpose.
Revenue to collect:	A fee for cost recovery of entrance fee and transportation will be charged to parents.
Items/Services to be purchased:	Cost recovery of entrance fee and transportation: Oct. 12/18 Edmonton Corn Maze - \$6.00 bus & \$7.00 Admission = \$13.00 Nov. 27, 2018 - Greenland Garden Centre \$7.00 pot/tour & \$4.00 bus = \$11.00 per student Dec 19th, 2018 - Refreshments and Snacks for Adults at Christmas Concert \$3.00 per adult attending Actual \$2.28 ea May 2, 2019 - TWOS Program \$12.51, Imax \$6.83 & bus \$7.77 = 27.11 each Actual \$27.55 each
Surplus/Deficit Handling Plan:	School will cover deficit, surplus will be used towards other Pre-K field trips
Project name:	School Spirit Wear
Person responsible:	Lampka, Laura
Purpose and timelines:	Via a SMORE that is sent out regularly by the principal, Mrs. Antoniuk
Revenue to collect:	Money is being collected for ordered Spirit Wear. A portion of the funds is to be used as a fundraiser for school furniture.
Items/Services to be purchased:	Furniture for the school
Surplus/Deficit Handling Plan:	Communication to stakeholders will be done via a parent letter or SMORE Surplus funds will be used for school furniture and school events as determined by the administration

Project name:	Staff Coffee Fund
Person responsible:	Antoniuk, Karen
Purpose and timelines:	Employees may participate in the coffee fund program by paying a fixed amount determined by staff at the beginning of the year. These funds will be used to buy coffee and milk for staff consumption through the school year.
Revenue to collect:	Staff who drink coffee are to pay the fee agreed upon.
Items/Services to be purchased:	Coffee, milk or cream
Surplus/Deficit Handling Plan:	It will be carried forward t next school year.
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Project name:	Swimming Lessons Grd 1 to 4
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.
Revenue to collect:	Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.
Items/Services to be purchased:	Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation. Red Cross Swim Lessons \$52.20 each and bus \$16.55 for 9 lessons = \$68.75
Surplus/Deficit Handling Plan:	Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.
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Project name:	Terry Fox Run
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	The project is communicated to the students and parents through the school newsletter and the school website.
Revenue to collect:	Participants are asked to donate \$1.00 to participate in the run in the school field on Friday Sept 29th, 2017.
Items/Services to be purchased:	All donations will be forwarded to the Terry Fox Foundation.
Surplus/Deficit Handling Plan:	None anticipated - all monies will be donated
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Project name:	Young Authors Conference
Person responsible:	Hinger, Cathy
Purpose and timelines:	An info letter will be sent home to the parents of students who have been selected to attend the conference. An amount of \$15.00 will be charged to the students attending to cover 1/2 the cost of conference fees and materials. The school will pay the other half.
Revenue to collect:	Fees charged to students selected to attend the conference.
Items/Services to be purchased:	Conference fees and material costs. Cost is \$30.00 per student. School will pay \$15.00 per student and student will pay \$15.00
Surplus/Deficit Handling Plan:	Remaining funds would be returned to parents.