

Project Plan Summary



Madonna Catholic School

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Principal: Karen Antoniuk

Project name: 1S Recycle Fund
Person responsible: Stadnick, Cheryl
Purpose and timelines: Information is provided in classroom newsletters
Revenue to collect: Juice boxes, water bottles, milk carton are to be returned to bottle depot for refund.
Items/Services to be purchased: Classroom consumable supplies (stickers, materials for classroom celebrations, rewards/birthday supplies)
Surplus/Deficit Handling Plan: Extra funds will be spent on a year end activity

Project name: Alien In Line Skating
Person responsible: Hinger, Cathy
Purpose and timelines: A letter will be sent home to parents explaining the Alien In Line Skating Program and the fee required.
Revenue to collect: PSC has been asked to support this project financially and any shortfall will be collected from students.
Items/Services to be purchased: The costs of the facilitator and equipment for this week long learn to inline skate program.
Surplus/Deficit Handling Plan: Remaining funds will be used towards another school wide activity for students.

Project name: Field Trip 1S
Person responsible: Stadnick, Cheryl
Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 1S.
Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased: Admission/Transportation fees as detailed: Dec. 5/18 OLPH Church Tour - bus per student \$4.50 actual is \$4.00 per student Dec. 20th/18 Polar Express Day \$2.00 per student Actual cost 1.58 each
Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: Field Trip 2L
Person responsible: LaRose, Stephanie
Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are

currently learning in 2L.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm - Admission \$16.80 us \$6.05 = \$22.85 Dec. 20, 2018 - Boats and Buoyancy in school program \$14.50 each

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: Field Trip 2T

Person responsible: Thompson, Kimberly

Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2T.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm Admission \$16.80 bus \$6.05 = \$22.85 per student Dec 20, 2018 - Boats and Buoyancy in school program \$14.50 each

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects

Project name: Field Trip 3L

Person responsible: Lampka, Laura

Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3L.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Supplies needed for special projects/admission fees/transportation fees Oct. 11/18 - Edmonton Corn Maze Bus \$7.00 & Admission \$7.00 = \$14.00 Actual us 7.19 Adm 7.00 = \$14.19 Actual Oct. 29/18 - Smeltzer House us 3.83 & Program \$7.50 = \$11.33 Nov.30/18 - DiscoverE project at school 8:45 to 10:00 am = \$5.60 (actual is \$5.68 will leave as is) Dec. 20/18 - Ukrainian Village program \$12.00 and bus \$5.85 = \$17.85

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: Field Trip 3S

Person responsible: Suddaby, Michelle

Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3S.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Supplies needed for special projects/admission fees/transportation fees. Oct. 29, 2018 - Smeltzer House Bus \$3.83 & Admission \$7.50 = \$11.33 Nov. 30/18 DiscoverE presentation coming to school 10:30 to 11:45 am = \$5.60 (actual is \$5.68 will leave as is) Dec. 20/18 - Ukrainian Village Program \$12.00 and bus \$5.85 = \$17.85

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: Field Trip 4H

Person responsible: Hinger, Cathy

Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4H.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Cost recovery for admission fees/transportation fees Sept 17th, 2018 - Van EsCamp & Conference Centre \$6.50 Program fee & \$5.00 Art fee - Bus paid by school. Actual 12.54 Dec. 18th, 2018 - Aboriginal People in Alberta Presentation in school - \$12.00 per student. Actual \$12.00/student

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: Field Trip 4P

Person responsible: Prenoslo, Angela

Purpose and timelines: An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4P.

Revenue to collect: A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased: Cost recovery admission fees/transportation fees. Sept 17, 2018 - Van Es Camp 6.50 facility fee and 5.00 art activity = 11.50. Actual 12.76 (T-Shirt only \$4.20) Dec. 20, 2018 - Fort Heritage Precinct Ft. Sask Program \$12.00 and bus \$10.00 = \$22.00 each

Surplus/Deficit Handling Plan: Surplus will be used toward other classroom projects.

Project name: General

Person responsible: Karen Antoniuk

Purpose and timelines: To be used for non-specific items as they arise over the year as determined by the School Administrators.

Revenue to collect: Fees to parent in the SMORE

Items/Services to be purchased: Items as communicated with parents. Donations of \$390.05 for Bend The Rules day Oct 4th, 2018 to go to Valeda House Rooney and Punyi Productions Ltd. \$9.48 each - Kinder M/W, Grade 1-4 Students Christmas collection at OLPH Church during Christmas Concert for Valeda House - \$748.00 collected and donated on Dec 17/18 Bend the Rules Collection Dec. 19, 2018 - \$418.75 donated to Strathcona County Food Bank on behalf of students

Surplus/Deficit Handling Plan: Any balance will be carried forward to the next school year.

Project name: Kindergarten

Person responsible: Noel, Kathy

Purpose and timelines: Parents are informed by letter of field trips and their purpose as they are planned.

Revenue to collect: A fee will be applied to students' account in ACORN based on estimated costs of planned field trip/events. This fee is based on 100% participation and will change based on actual attendance during field trip.

Items/Services to be purchased: Cost recovery of entrance fees and transportation costs. T/TH Class - Oct. 11/18 Edmonton Corn Maze - Bus \$7.00 & Admission \$7.00 = \$14.00 Actual Bus 7.19 Adm 7.00= 14.19 Actual M/W Class - Oct 12/18 Edmonton Corn Maze - Bus \$6.00 & Admission \$7.00 = \$13.00 M/W Class - Sept 28/18 I Am Unique - \$12.00 workshop fee Actual \$12.00 each T'TH Class - Sept 27/18 I Am Unique - \$13.00 workshop fee Actual \$13.72 each

Surplus/Deficit Handling Plan: Deficit will be covered by school and surplus will be applied to future ECS field trips or activities.

Project name: Lenten Child Sponsorship Donations

Person responsible: Lampka, Laura

Purpose and timelines: A letter will be sent out to all staff and parents informing them of collecting donations to sponsor a child through Chalice. It will be noted on the website and in the SMORE as well

Revenue to collect: Monetary donations

Items/Services to be purchased: A child will be sponsored through Chalice for one year (\$444) Any remaining funds will also be donated to Chalice

Surplus/Deficit Handling Plan: All funds collected will be donated to Chalice

Project name: Milk Program

Person responsible: Roberts, Lori

Purpose and timelines: Through note sent home, school website and weekly SMORE in Sept for Q1

Revenue to collect: Cost of milk either white or chocolate is \$1.00 carton to be paid by parent. Empty cartons are to be returned for refund to bottle depot and those funds deposited to the Milk Program account.

Items/Services to be purchased: The cost of the milk and other general purchases for the students as needed.

Surplus/Deficit Handling Plan: A surplus is to be carried over and a deficit to be covered by the school budget.

Project name: Pre-K Field Trip

Person responsible: Jongerius, Maria

Purpose and timelines: A letter is sent home to parents outlining the field trip and purpose.

Revenue to collect: A fee for cost recovery of entrance fee and transportation will be charged to parents.

Items/Services to be purchased: Cost recovery of entrance fee and transportation: Oct. 12/18 Edmonton Corn Maze - \$6.00 bus & \$7.00 Admission = \$13.00 Nov. 27, 2018 - Greenland Garden Centre \$7.00 pot/tour & \$4.00 bus = \$11.00 per student Dec 19th, 2018 - Refreshments and Snacks for Adults at Christmas Concert \$3.00 per adult attending Actual \$2.28 ea

Surplus/Deficit Handling Plan: School will cover deficit, surplus will be used towards other Pre-K field trips

Project name: School Spirit Wear

Person responsible: Lampka, Laura

Purpose and timelines: Via a SMORE that is sent out regularly by the principal, Mrs. Antoniuk

Revenue to collect: Money is being collected for ordered Spirit Wear. A portion of the funds is to be used as a fundraiser for school furniture.

Items/Services to be purchased: Furniture for the school

Surplus/Deficit Handling Plan: Communication to stakeholders will be done via a parent letter or SMORE
Surplus funds will be used for school furniture and school events as determined by the administration

Project name: Staff Coffee Fund

Person responsible: Antoniuk, Karen

Purpose and timelines: Employees may participate in the coffee fund program by paying a fixed amount determined by staff at the beginning of the year. These funds will be used to buy coffee and milk for staff consumption through the school year.

Revenue to collect: Staff who drink coffee are to pay the fee agreed upon.

Items/Services to be purchased: Coffee, milk or cream

Surplus/Deficit Handling Plan: It will be carried forward t next school year.

Project name: Swimming Lessons Grd 1 to 4

Person responsible: Hinger, Cathy

Purpose and timelines: A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.

Revenue to collect: Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.

Items/Services to be purchased: Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation. Red Cross Swim Lessons \$52.20 each and bus \$16.55 for 9 lessons = \$68.75

Surplus/Deficit Handling Plan: Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.

Project name: Terry Fox Run

Person responsible: Stadnick, Cheryl

Purpose and timelines: The project is communicated to the students and parents through the school newsletter and the school website.

Revenue to collect: Participants are asked to donate \$1.00 to participate in the run in the school field on Friday Sept 29th, 2017.

Items/Services to be purchased: All donations will be forwarded to the Terry Fox Foundation.

Surplus/Deficit Handling Plan: None anticipated - all monies will be donated

Project name: Young Authors Conference

Person responsible: Hinger, Cathy

Purpose and timelines: An info letter will be sent home to the parents of students who have been selected to attend the conference. An amount of \$15.00 will be charged to the students attending to cover 1/2 the cost of conference fees and materials. The school will pay the other half.

Revenue to collect: Fees charged to students selected to attend the conference.

Items/Services to be purchased: Conference fees and material costs. Cost is \$30.00 per student. School will pay \$15.00 per student and student will pay \$15.00

Surplus/Deficit Handling Plan: Remaining funds would be returned to parents.