Project Plan Summary

Madonna Catholic School
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Sherwood Park, AB
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Principal: Karen Antoniuk

Project name:	1S Recycle Fund
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	Information is provided in classroom newsletters
Revenue to collect:	Juice boxes, water bottles, milk carton are to be returned to bottle depot for refund.
Items/Services to be purchased:	Classroom consumable supplies (stickers, materials for classroom celebrations, rewards/birthday supplies)
Surplus/Deficit Handling Plan:	Extra funds will be spent on a year end activity

Project name:	Field Trip 1S
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 1S.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Admission/Transportation fees as detailed: Dec. 5./18 OLPH Church Tour - bus per student $4.50
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 2L
Person responsible:	LaRose, Stephanie
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm - Admission $16.80 us $6.05 = $22.85
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 2T
Person responsible:	Thompson, Kimberly
Purpose and	An explanation of the purpose of each field trip/project will be communicated

timelines:	to the parent as well as how it relates to the curriculum and what students are currently learning in 2T.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. Oct 23, 2018 - Prairie Gardens & Adventure Farm Admission $16.80 bus $6.05 = $22.85 per student
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects

Project name:	Field Trip 3L
Person responsible:	Lampka, Laura
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees Oct. 11/18 - Edmonton Corn Maze Bus $7.00 & Admission $7.00 = $14.00 Actual us 7.19 Adm 7.00 = $14.19 Actual Oct. 29/18 - Smeltzer House us 3.83 & Program $7.50 = $11.33 Nov.30/18 - DiscoverE project at school 8:45 to 10:00 am = $5.60
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 3S
Person responsible:	Suddaby, Michelle
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3S.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. Oct. 29, 2018 - Smeltzer House Bus $3.83 & Admission $7.50 = $11.33 Nov. 30/18 DiscoverE presentation coming to school 10:30 to 11:45 am = $5.60
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 4H
Person responsible:	Hinger, Cathy
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4H.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery for admission fees/transportation fees Sept 17th, 2018 - Van EsCamp & Conference Centre $6.50 Program fee & $5.00 Art fee - Bus paid by school. Actual 12.54 Dec. 18th, 2018 - Aboriginal People in Alberta Presentation in school - $12.00 per student
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 4P
Person responsible:	Prenoslo, Angela
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4P.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery admission fees/transportation fees. Sept 17, 2018 - Van Es Camp 6.50 facility fee and 5.00 art activity = 11.50. Actual 12.76 (T-Shirt only $4.20)
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	General
Person responsible:	Karen Antoniuk
Purpose and timelines:	To be used for non-specific items as they arise over the year as determined by the School Administrators.
Revenue to collect:	Fees to parent in the SMORE
Items/Services to be purchased:	Items as communicated with parents. Donations of $390.05 for Bend The Rules day Oct 4th, 2018 to go to Veleda House Rooney and Punyi Productions Ltd. $9.48 each - Kinder M/W, Grade 1-4 Students
Surplus/Deficit Handling Plan:	Any balance will be carried forward to the next school year.

Project name:	Kindergarten
Person responsible:	Noel, Kathy
Purpose and timelines:	Parents are informed by letter of field trips and their purpose as they are planned.
Revenue to collect:	A fee will be applied to students' account in ACORN based on estimated costs of planned field trip/events. This fee is based on 100% participation and will change based on actual attendance during field trip.
Items/Services to be purchased:	Cost recovery of entrance fees and transportation costs. T/TH Class - Oct. 11/18 Edmonton Corn Maze - Bus $7.00 & Admission $7.00 = $14.00 Actual Bus 7.19 Adm 7.00= 14.19 Actual M/W Class - Oct 12/18 Edmonton Corn Maze - Bus $6.00 & Admission $7.00 = $13.00 M/W Class - Sept 28/18 I Am Unique - $12.00 workshop fee Actual $12.00 each T'TH Class - Sept 27/18 I Am Unique - $13.00 workshop fee Actual $13.72 each
Surplus/Deficit Handling Plan:	Deficit will be covered by school and surplus will be applied to future ECS field trips or activities.

Project name:	Milk Program
Person responsible:	Roberts, Lori
Purpose and timelines:	Through note sent home, school website and weekly SMORE in Sept for Q1
Revenue to collect:	Cost of milk either white or chocolate is $1.00 carton to be paid by parent. Empty cartons are to be returned for refund to bottle depot and those funds deposited to the Milk Program account.
Items/Services to be purchased:	The cost of the milk and other general purchases for the students as needed.
Surplus/Deficit Handling Plan:	A surplus is to be carried over and a deficit to be covered by the school budget.

Project name:	Pre-K Field Trip

Person responsible:	Jongerius, Maria
Purpose and timelines:	A letter is sent home to parents outlining the field trip and purpose.
Revenue to collect:	A fee for cost recovery of entrance fee and transportation will be charged to parents.
Items/Services to be purchased:	Cost recovery of entrance fee and transportation: Oct. 12/18 Edmonton Corn Maze - $6.00 bus & $7.00 Admission = $13.00 Nov. 27, 2018 - Greenland Garden Centre $7.00 pot/tour & $4.00 bus = $11.00 per student
Surplus/Deficit Handling Plan:	School will cover deficit, surplus will be used towards other Pre-K field trips

Project name:	School Spirit Wear
Person responsible:	Lampka, Laura
Purpose and timelines:	Via a SMORE that is sent out regularly by the principal, Mrs. Antoniuk
Revenue to collect:	Money is being collected for ordered Spirit Wear. A portion of the funds is to be used as a fundraiser for school furniture.
Items/Services to be purchased:	Furniture for the school
Surplus/Deficit Handling Plan:	Communication to stakeholders will be done via a parent letter or SMORE Surplus funds will be used for school furniture and school events as determined by the administration

Project name:	Staff Coffee Fund
Person responsible:	Antoniuk, Karen
Purpose and timelines:	Employees may participate in the coffee fund program by paying a fixed amount determined by staff at the beginning of the year. These funds will be used to buy coffee and milk for staff consumption through the school year.
Revenue to collect:	Staff who drink coffee are to pay the fee agreed upon.
Items/Services to be purchased:	Coffee, milk or cream
Surplus/Deficit Handling Plan:	It will be carried forward t next school year.

Project name:	Swimming Lessons Grd 1 to 4
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.
Revenue to collect:	Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.
Items/Services to be purchased:	Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation. Red Cross Swim Lessons $52.20 each and bus $16.55 for 9 lessons = $68.75
Surplus/Deficit Handling Plan:	Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.

Project name:	Terry Fox Run
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	The project is communicated to the students and parents through the school newsletter and the school website.
Revenue to collect:	Participants are asked to donate $1.00 to participate in the run in the school

	field on Friday Sept 29th, 2017.
Items/Services to be purchased:	All donations will be forwarded to the Terry Fox Foundation.
Surplus/Deficit Handling Plan:	None anticipated - all monies will be donated