

Project Plan Summary



Madonna Catholic School

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T8A 3N3

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Principal: Karen Antoniuk

Project name:	Field Trip 3L
Person responsible:	Lampka, Laura
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees Oct. 11/18 - Edmonton Corn Maze Bus \$7.00 & Admission \$7.00 = \$14.00
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.
Project name:	Field Trip 4H
Person responsible:	Hinger, Cathy
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4H.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery for admission fees/transportation fees Sept 17th, 2018 - Van EsCamp & Conference Centre \$6.50 Program fee & \$5.00 Art fee - Bus paid by school
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.
Project name:	General
Person responsible:	Karen Antoniuk
Purpose and timelines:	To be used for non-specific items as they arise over the year as determined by the School Administrators.
Revenue to collect:	Fees to parent in the SMORE
Items/Services to be purchased:	Items as communicated with parents.
Surplus/Deficit Handling Plan:	Any balance will be carried forward to the next school year.
Project name:	Kindergarten
Person responsible:	Noel, Kathy
Purpose and timelines:	Parents are informed by letter of field trips and their purpose as they are planned.

Revenue to collect:	A fee will be applied to students' account in ACORN based on estimated costs of planned field trip/events. This fee is based on 100% participation and will change based on actual attendance during field trip.
Items/Services to be purchased:	Cost recovery of entrance fees and transportation costs. T/TH Class - Oct. 11/18 Edmonton Corn Maze - Bus \$7.00 & Admission \$7.00 = \$14.00 M/W Class - Oct 12/18 Edmonton Corn Maze - Bus \$6.00 & Admission \$7.00 = \$13.00 M/W Class - Sept 28/18 I Am Unique - \$12.00 workshop fee T'TH Class - Sept 27/18 I Am Unique - \$13.00 workshop fee
Surplus/Deficit Handling Plan:	Deficit will be covered by school and surplus will be applied to future ECS field trips or activities.
Project name:	Milk Program
Person responsible:	Roberts, Lori
Purpose and timelines:	Through note sent home, school website and weekly SMORE in Sept for Q1
Revenue to collect:	Cost of milk either white or chocolate is \$1.00 carton to be paid by parent. Empty cartons are to be returned for refund to bottle depot and those funds deposited to the Milk Program account.
Items/Services to be purchased:	The cost of the milk and other general purchases for the students as needed.
Surplus/Deficit Handling Plan:	A surplus is to be carried over and a deficit to be covered by the school budget.
Project name:	Pre-K Field Trip
Person responsible:	Jongerius, Maria
Purpose and timelines:	A letter is sent home to parents outlining the field trip and purpose.
Revenue to collect:	A fee for cost recovery of entrance fee and transportation will be charged to parents.
Items/Services to be purchased:	Cost recovery of entrance fee and transportation: Oct. 12/18 Edmonton Corn Maze - \$6.00 bus & \$7.00 Admission = \$13.00
Surplus/Deficit Handling Plan:	School will cover deficit, surplus will be used towards other Pre-K field trips
Project name:	School Spirit Wear
Person responsible:	Lampka, Laura
Purpose and timelines:	Via a SMORE that is sent out regularly by the principal, Mrs. Antoniuk
Revenue to collect:	Money is being collected for ordered Spirit Wear. A portion of the funds is to be used as a fundraiser for school furniture.
Items/Services to be purchased:	Furniture for the school
Surplus/Deficit Handling Plan:	Communication to stakeholders will be done via a parent letter or SMORE Surplus funds will be used for school furniture and school events as determined by the administration
Project name:	Swimming Lessons Grd 1 to 4
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.
Revenue to collect:	Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.

Items/Services to be purchased:	Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation. Red Cross Swim Lessons \$52.20 each and bus \$16.55 for 9 lessons = \$68.75
Surplus/Deficit Handling Plan:	Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.
Project name:	Terry Fox Run
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	The project is communicated to the students and parents through the school newsletter and the school website.
Revenue to collect:	Participants are asked to donate \$1.00 to participate in the run in the school field on Friday Sept 29th, 2017.
Items/Services to be purchased:	All donations will be forwarded to the Terry Fox Foundation.
Surplus/Deficit Handling Plan:	None anticipated - all monies will be donated