Project Plan Summary

Madonna Catholic School
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Principal: Karen Antoniuk

Project name:	1S Recycle Fund
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	Information is provided in classroom newsletters
Revenue to collect:	Juice boxes, water bottles, milk carton are to be returned to bottle depot for refund.
Items/Services to be purchased:	Classroom consumable supplies (stickers, materials for classroom celebrations, rewards/birthday supplies)
Surplus/Deficit Handling Plan:	Extra funds will be spent on a year end activity

Project name:	Alien In Line Skating
Person responsible:	Antoniuk, Karen
Purpose and timelines:	A letter will be sent home to parents explaining the Alien In Line Skating Program and the fee required.
Revenue to collect:	PSC has been asked to support this project financially and any shortfall will be collected from students.
Items/Services to be purchased:	The costs of the facilitator and equipment for this week long learn to inline skate program.
Surplus/Deficit Handling Plan:	Remaining funds will be used towards another school wide activity for students.

Project name:	Apple Schools
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter was sent to the business community requesting donations to support healthy nutrition and physical activities at Madonna Catholic School i.e. Baseball Fundamentals or When Soccer Comes to School.
Revenue to collect:	Donations from businesses
Items/Services to be purchased:	Healthy foods and activites/equipment for all students at Madonna Catholic School.
Surplus/Deficit Handling Plan:	Carried forward to next year.

Project name:	Donation - Discretionary
Person responsible:	Roberts, Lori
Purpose and timelines:	Parents are offered the option to donate to students in need through field trip/event information letters sent home with students throughout the school year. The donated funds received are applied to field trip and school event fees for students of families experiencing financial difficulties.

Revenue to collect:	Donations are received from parents.
Items/Services to be purchased:	Will be applied to field trip/school events costs as needed by students throughout the school year.
Surplus/Deficit Handling Plan:	Any balance will be carried forward to the next school year.

Project name:	ECS
Person responsible:	Stocker, Fiona
Purpose and timelines:	Parents are informed by letter of field trips and their purpose as they are planned.
Revenue to collect:	A fee will be applied to students' account in ACORN based on estimated costs of planned field trip/events. This fee is based on 100% participation and will change based on actual attendance during field trip.
Items/Services to be purchased:	Cost recovery of entrance fees and transportation costs. October 16, 2017 - Prairie Gardens entrance fee $12.00 per student and $3.00 bus fee per student = $15.00
Surplus/Deficit Handling Plan:	Deficit will be covered by school and surplus will be applied to future ECS field trips or activities.

Project name:	Field Trip 1N
Person responsible:	Noel, Kathy
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 1N.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Admission fees/transportation fees. October 10, 2017 - Strathcona Library/Safeway Store bus cost of $3.00 per student October 13, 2017 - Praire Gardens Entrance $10.50 per student and bus $7.00 per student = $17.50
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 1S
Person responsible:	Stadnick, Cheryl
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 1K.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Admission fees/transportation fees. October 10, 2017 - Strathcona Library/Safeway Store bus cost of $3.00 per student October 13, 2017- Prairie Gardens $10.50 per student and $7.00 bus per student = $17.50
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 2L
Person responsible:	LaRose, Stephanie
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.

Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees.
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 2T
Person responsible:	Thompson, Kimberly
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 2T.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees.
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects

Project name:	Field Trip 3B
Person responsible:	Burden, Rita
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3B.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees. October 13, 2017 - Prairie Gardens - $10.50 per student and bus $7.00 per student = $17.50
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 4H
Person responsible:	Hinger, Cathy
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4H.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery for admission fees/transportation fees Oct 24th, 2017 - Bus to Strathcona Library $2.00 per student
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trip 4PS
Person responsible:	Prenoslo, Angela
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 4PS.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Cost recovery admission fees/transportation fees. Oct 24th, 2017 - Strathcona Library bus $2.00 per student

Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Field Trips 3L
Person responsible:	Lampka, Laura
Purpose and timelines:	An explanation of the purpose of each field trip/project will be communicated to the parent as well as how it relates to the curriculum and what students are currently learning in 3L.
Revenue to collect:	A fee will be applied to the students' account in ACORN based on estimated costs of planned field trip/events.
Items/Services to be purchased:	Supplies needed for special projects/admission fees/transportation fees October 13, 2017 - Prairie Gardens $10.50 admission and $7.00 bus = $17.50 per student
Surplus/Deficit Handling Plan:	Surplus will be used toward other classroom projects.

Project name:	Pre-K Field Trip
Person responsible:	Jongerius, Maria
Purpose and timelines:	A letter is sent home to parents outlining the field trip and purpose.
Revenue to collect:	A fee for cost recovery of entrance fee and transportation will be charged to parents.
Items/Services to be purchased:	Cost recovery of entrance fee and transportation: Oct 16, 2017 - Prairie Gardens entrance fee $12.00 per student and bus cost of $3.00 per student
Surplus/Deficit Handling Plan:	School will cover deficit, surplus will be used towards other Pre-K field trips

Project name:	Social Committee
Person responsible:	Kuchmak, Cheryl
Purpose and timelines:	This is an opening balance carried forward from the Sunshine Fund run for staff with monies collected from staff.
Revenue to collect:	Opening balance from staff who were in charge as per bank stmt
Items/Services to be purchased:	going away/retirement/special occasion flowers and small gifts when ill
Surplus/Deficit Handling Plan:	balance to be carried forward for staff use

Project name:	Staff Coffee Fund
Person responsible:	Antoniuk, Karen
Purpose and timelines:	Employees may participate in the coffee fund program by paying a fixed amount determined by staff at the beginning of the year. These funds will be used to buy coffee and milk for staff consumption through the school year.
Revenue to collect:	Staff who drink coffee are to pay the fee agreed upon.
Items/Services to be purchased:	Coffee, milk or cream
Surplus/Deficit Handling Plan:	It will be carried forward t next school year.

Project name:	Swimming Lessons Grd 1 to 4
Person responsible:	Hinger, Cathy
Purpose and timelines:	A letter is sent home with students to inform parents of the swimming program dates/times and costs. It is also put on the school website and SMORE.

Revenue to collect:	Fee of Red Cross Program and bus to be applied to students' accounts in ACORN for parents to pay.
Items/Services to be purchased:	Cost of Red Cross Swim Program as per Strathcona County Recreation and bus costs by transportation.
Surplus/Deficit Handling Plan:	Surplus would be applied to other school activities provided for grade 1 to 4 students or students in need.

Project name:	Terry Fox Run
Person responsible:	Kuchmak, Cheryl
Purpose and timelines:	The project is communicated to the students and parents through the school newsletter and the school website.
Revenue to collect:	Participants are asked to donate $1.00 to participate in the run in the school field on Friday Sept 29th, 2017.
Items/Services to be purchased:	All donations will be forwarded to the Terry Fox Foundation.
Surplus/Deficit Handling Plan:	None anticipated - all monies will be donated